



## WOKING JOINT COMMITTEE

**DATE:** 25 JUNE 2014  
**LEAD OFFICER:** ANDREW MILNE, AREA HIGHWAYS MANAGER (NW)  
**SUBJECT:** HIGHWAYS UPDATE  
**AREA:** WOKING

### **SUMMARY OF ISSUE:**

To report progress made with the delivery of proposed highways and developer funded schemes, and revenue funded works for the 2014/15 financial year.

To report on relevant topical highways matters.

To provide an update on the latest budgetary position for highway schemes, revenue maintenance and Community Enhancement Fund expenditure.

### **RECOMMENDATIONS:**

#### **Woking Joint Committee is asked to:**

- (i) Note the progress with the ITS highways and developer funded schemes, and revenue funded works for the 2014/15 financial year
- (ii) Note progress with budget expenditure
- (iii) Note that a further Highways Update will be brought to the next meeting of this Committee.

### **REASONS FOR RECOMMENDATIONS:**

The above recommendations are made to enable progression of all highway related schemes and works.

## 1. INTRODUCTION AND BACKGROUND:

1.1 Surrey County Council's Local Transport Plan (LTP) states the aim of improving the highway network for all users, through measures such as reducing congestion, improving accessibility, reducing personal injury accidents, improving the environment and maintaining the highway network so that it is safe for all users.

## 2. ANALYSIS:

### 2.1 2013-14 Integrated Transport and Developer Funded Schemes

2.1.1 The Committee 2013/14 ITS capital budget for Woking was set at £146,081. A further £38,381 was carried forward from the previous financial year, giving a total budget of £184,462. In addition to this, £53,589 of developer funding was identified for schemes giving an overall total budget of £238,051. Table 1 below records the schemes agreed on 5 December 2012 by the Local Committee for delivery in the 2013-14 financial year, and modified in the 25 September 2013 Committee meeting. This table also lists any schemes carried forward from the 2012/13 programme.

Project	Budget estimate (£)	Outturn Expenditure (£)	Details
Delivery of the Albert Drive traffic calming scheme	10,000	19,716	Design completed and out to consultation. Budget amended from £100k following Committee approval on 25 September to deliver part scheme.
Barleymow Lane pedestrian improvements	3,000	3,000	Completed.
St Johns Road speed reduction	3,000	1,500	On hold. Not included in 2014/15 programme.
Pembroke Road speed reducing measures	4,000	2,000	Included in 2014/15 programme.
Blackhorse Road junction safety improvements	5,000	2,000	Included in 2014/15 programme.
Prey Heath Road pedestrian improvements	5,000	0	Included in 2014/15 programme.
Maybury Hill/Old Woking Road junction improvement	90,000	79,763	<b>Scheme completed.</b>
Woodham Lane/Martyrs Lane (from 2012/13)	45,944	45,944	<b>Scheme complete.</b> Utilised £25,370 s106 funding.
Parvis Road/Oyster Lane ped.	36,075	36,075	Completion of works carried over from 2012/13. <b>Complete.</b>

improvements			
Lockfield Drive/Well Lane	35,000	35,457	Budget revised from £30k to accommodate necessary changes following congestion issues. <b>Scheme completed.</b>
Kier OHP	16,000	16,000	
<b>Total</b>	<b>253,019</b>	<b>240,998</b>	

**Table 1 – ITS programme for 2013/14**

2.1.2 This programme exceeded available funding and was agreed to allow flexibility.

## **2.2 Revenue maintenance allocations and expenditure 2013/14**

2.2.1 The 2013/14 revenue maintenance allocation for Woking was £220,420. Table 2 shows how these funds were allocated, and the spend progress to year end.

<b>Item</b>	<b>Allocation</b>	<b>Outturn figures to end March 2014</b>
Drainage / ditching	£30,000	£34,874
Carriageway and footway patching	£60,000	£61,565
Vegetation works	£90,000	£101,517
Signs and markings	£30,420	£8,614
Low cost measures	£10,000	£9,191
Kier OHP	*	£5,766 * (included in above allocation figures)
<b>Total</b>	<b>£220,420</b>	<b>£221,527 committed</b>

**Table 2 – 2013/14 Revenue Maintenance Expenditure**

## **2.3 COMMUNITY ENHANCEMENT FUND**

2.3.1 The total 2013/14 Community Enhancement allocation for Woking was £35,000. Committee have previously determined to divide this fund equally between County Councillor Committee Members.

2.3.2 A summary of spend progress is shown in Table 3.

<b>Member</b>	<b>Allocation (£)</b>	<b>Outturn figures to end March 2014</b>
Liz Bowes	5,000	5000
Ben Carasco	5,000	5000
Will Forster	5,000	5000
Saj Hussain	5,000	5000
Richard Wilson	5,000	5000
Colin Kemp	5,000	5000
Linda Kemeny	5,000	£5000
<b>Total</b>	<b>35,000</b>	<b>£35,000 total</b>

**Table 3 – Community Enhancement Fund spend progress**

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### 2.4 2013-14 Capital Maintenance Budget

2.4.1 Following the Committee meeting held on 6<sup>th</sup> March 2013, it was agreed to fund a programme of localised structural repair work (LSR) as shown in Table 4 below utilising the £146,081 capital maintenance allocation:

Item	Estimated Cost (£)	Outturn costs (£)	Comment
Guildford Road	30140	30,365	Work completed.
Dean Close	20130	18,322	Work completed.
Boundary Road	-	-	Project Horizon scheme.
Rosemount Avenue	22449	22702	Work completed.
Holyoake Avenue	32790	25,564	Work completed.
Holyoake Crescent	7000	7,886	Work completed.
Basset Road	-	-	Project Horizon scheme (entire length).
Firbank Drive	13284	12,272	Work completed.
Ellis Farm Close	-	-	Project Horizon scheme.
Swallow Rise	7340	8,957	Work completed.
Robin Hood Road	15631	15631	Work completed.
Martyrs Lane	-	-	Cancelled to conform to budget – may be delivered through central budget. TBC.
Woodside Close	-	-	Cancelled to conform to budget
Boundary Way	-	-	Actually Monument Road West. Private.
Kier OHP	11,920	11,920	Assumed actual.
<b>Total</b>	<b>160,684</b>	<b>153,619</b>	

**Table 4 – 2013/14 LSR Programme**

2.4.2 This programme of works has now been completed.

### 2.5 ITS programme for 2014/15

2.5.1 During the Woking Local Committee meeting held on 4 December 2013, the ITS schemes shown in Table 5 were agreed for implementation in the 2014/15 financial year, subject to receipt of £146,081 anticipated capital funding.

Project	Budget estimate (£)	Details
Albert Drive part scheme completion	35,000	Allowance for construction of scheme carried forward from Feb 2014. Revision to design necessary following consultation with passenger transport. Further consultation underway with delivery intended for Summer 2014.
Delivery of Pembroke Road traffic calming	40,000	Following Committee receipt of petition, under design in 2013/14. 3 <sup>rd</sup> highest ranking scheme on present ITS list. Scope of works still under discussion with residents.

Blackhorse Road junction safety improvements	75,000	6 <sup>th</sup> highest ranking scheme. Design and construction in 2014/15. Surveys completed. Awaiting final design details.
Prey Heath Road pedestrian improvements	25,000	13 <sup>th</sup> highest ranking scheme. Design and construction in 2014/15. Considerable progress made with Network Rail. Scheme may require additional drainage measures.
Barleymow Lane traffic management measures	10,000	No further works required. TRO and signs delivered in 2013/14.
Warbury Lane traffic management measures	10,000	16 <sup>th</sup> highest ranking scheme. Proposed introduction of modifications to address ongoing width restriction maintenance issues. Design brief issued.
<b>Total</b>	<b>195,000</b>	

**Table 5 – ITS programme for 2014/15**

2.5.2 All costs shown are estimated, and the value of schemes presented intentionally exceeds the available budget to enable flexibility of delivery. In the meeting of 4 December 2013 the Woking Local Committee instructed that priority should be given to funding and delivery of ITS schemes, when balancing the overall ITS and capital maintenance programme.

2.5.3 In the event of any ITS schemes not being deliverable, or being unable to proceed for other reasons, the standby list of LSR works shown in Table 6 of this report was also approved for use on a contingency basis to ensure that budgets are effectively utilised.

## 2.6 Capital Maintenance programme for 2014/15

2.6.1 During the Woking Local Committee meeting held on 4 December 2013, the programme of localised structural repair work (LSR) shown in Table 6 of this report, was agreed for delivery, subject to receipt of £146,081 anticipated capital funding:

Road Name (Number)	Limits	Area	Approximate size (m2)	Estimated Cost (£)
Warbury Lane	Top section, Boundary of Borough to first house after width restriction	Woking SH	542.4	10848
Paxton Gardens	Area by Roundabout, O/S No 5	Paxton Gardens BC	505.9	10118
Woodside Close	Whole Road	Knaphill SH	828	16560
Royston Road	Access to industrial Estate	Byfleets RW	920	18400
Vicaradge Road Including The Moorlands Bellmouth (67.5m2)	Change in surface close to R/B with	Woking WF (Kingfield)	1177.1	23542

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	Kingfield to house called Humbledon			
Warbury Lane	Bottom section, to the width restriction	Woking SH	943	18860
Kingfield Road Footway	behind Kingfield Arms	Woking WF	373.86	7477.2
Sopworth Drive R/B	Whole R/B	Byfleet RW	1500	30000
Queen Elizabeth Way	Concrete section to end of road	Woking WF	2010.2	40204
Dartnell Ave	Redwing Grdns to Parvis Road	Byfleet RW	1015	20300
Lych Way	Whole Road	Woking Horsell CK	1573.02	31460.4
Old Guildford Road	Footway between Bourne Way to Old Barn Drive on one side and jct with Egley Road to Buckingham Service Station	Woking WF	412	8240 FW based on £20 m2 need to confirm
Woodlands	Whole Close	Woking WF	772	15440
Dartnell Park Road	Wild Acres to Holland House	Byfleet RW	577.5	11550
Woodmancote Gardens	Whole Road	West Byfleet RW	364	7280
Maitland Close	Whole Road	Woking RW	483	9660
Cavenham Close	Whole Close	Woking WF	713.06	14261.2
Dartnell Close	Whole Road	Byfleet RW	326	6520
Guildford Road	Opposite junction to Constitution Hill	Woking WF	90.1	1802

**Table 6 – 2014/15 capital maintenance and contingency works programme**

- 2.6.2 Capital maintenance works for 2014/15 total £135,805 are set out in table 6 above.
- 2.6.3 Remaining works (shaded) are contingency sites for the 2014/15 capital maintenance and ITS works programmes.
- 2.6.4 The complete capital maintenance proposals intentionally exceed the anticipated budget to allow flexibility of delivery and ensure that budgets are effectively utilised alongside other works programmes such as Project Horizon.

## 2.7 Other highways related matters

### 2.7.1 Customer enquiry responses

The weather conditions at the end of last year and early part of 2014 lead to a large increase in enquiries and defect reports from customers. On average the Highways service received 12,000 per month in 2013 including reports made by members of the public, staff, and highway inspectors. During the first quarter of 2014 we received 58,224 giving an average of over 19,000 per month.

For Woking specifically, 3345 enquiries were received in this quarter of which 1634 were directed to the local area office for action, and 97% have been resolved. This response rate is slightly above the countywide average of 93%.

Although the response rate remains relatively high, the additional volume of contacts has meant a delay in responding to some customers and an increase in the number of follow up calls received. This has also been reflected in the volume of complaints received (143 during this period), only 21 of which were for the North West area including Woking. The main reasons for complaints have been service delivery and the failure to carry out works to either the required standard or timescale.

### **3. OPTIONS:**

3.1 Options, where applicable, are presented in this report.

### **4. CONSULTATIONS:**

4.1 Consultation is routinely carried out for highway-related schemes with relevant key parties, including residents, Local Members, Surrey Police and Safety Engineering. Specific details regarding consultation and any arising legal issues are included in individual scheme reports as appropriate.

### **5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

5.1 Proposed ITS schemes are prioritised to ensure that the maximum public benefit is gained from any funding made available. So far as is practicable, Officer proposals follow the Countywide scheme assessment process (CASEM) and the prioritisation order determined by this.

5.2 The Committee Capital and Revenue Maintenance budgets are used to target the most urgent sites where a specific need arises, to keep up with general maintenance activities that reduce the need for expensive repairs in the future, and to support local priorities. The nature of these works is such that spend may vary slightly from that indicated in Table 2.

### **6. RISK MANAGEMENT:**

6.1 Risks have been considered and managed through such measures as contingency planning.

### **7. LOCALISM:**

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- 7.1 Through the views and needs expressed by local communities, and accommodating where possible the involvement of local communities in looking after the public highway, localism is routinely considered as part of the consultation and bidding processes for highway-related works. Specific details regarding localism are included in individual reports as appropriate.

### **8. EQUALITIES AND DIVERSITY IMPLICATIONS:**

- 8.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. Appropriate and proportionate consultation is carried out with residents, and bodies representing particular user groups, to ensure that the interests of all highway users are considered.

### **9. OTHER IMPLICATIONS:**

- 9.1 Other implications, such as the contribution that a well-managed highway network can give to reducing crime and disorder, are considered in relation to individual schemes, and specific details are included in individual reports as appropriate.

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

### **10. CONCLUSION AND RECOMMENDATIONS:**

- 10.1 The Committee is asked to note the progress with all schemes and budgets.
- 10.2 It is recommended that a further Highways Update report is presented at the next meeting of this Committee.

### **11. WHAT HAPPENS NEXT:**

- 11.1 Officers will continue to progress delivery of all schemes and ensure effective use of all budgets.

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#### **Contact Officer:**

Andrew Milne, Area Highways Manager NW

#### **Consulted:**

As identified in report.



**Borough Portfolio Holder**

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**County Council Cabinet Member**

John Furey

**Annexes:** None

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**Sources/background papers:** None

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